

**MINUTES OF THE MEETING OF FOWLMERE PARISH COUNCIL HELD  
IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE  
18<sup>TH</sup> JANUARY 2011 AT 7.30 PM**

**PRESENT:** Cllr D Roberts (Chairman), Cllr M Bates, Cllr O'Regan, Cllr M Sunderland, Cllr N Webb, Cllr L Wragg, Mrs J Wright (Clerk)

**IN ATTENDANCE:** Mrs Tamsin Goodfellow

		<b>Actions</b>
1.	<b>APOLOGIES FOR ABSENCE:</b> Apologies were received from Cllr Eades and Cllr Peacock	
2.	<b>DECLARATION OF INTEREST IN AGENDA ITEMS:</b> No items were declared.	
3.	<b>COUNTY COUNCIL AFFAIRS:</b> Cllr Stone was unable to attend the meeting.	
4.	<b>MINUTES OF THE PARISH COUNCIL MEETING OF 14<sup>TH</sup> DECEMBER 2010:</b> The minutes were agreed and signed as a true record.	
5.	<b>MATTERS ARISING:</b> There were no matters arising not covered in the agenda.	
6.	<p><b>UPDATE ON THE VILLAGE HALL:</b></p> <p><b>a) Village Hall Representative</b></p> <p>Cllr Roberts thanked Mrs Tamsin Goodfellow, Chairman of the Village Hall, for coming to the PC meeting in order to update the Parish Council on progress. Mrs Goodfellow reported that the fundraising for the VH has been fantastic and bookings are up. The Farmer's Markets have been very successful too and are increasing footfall. The price review probably won't result in too much of an increase as they have to remain competitive. Cllr Bates is putting in a bid to Awards for All for a new boiler (2 years have elapsed since the last application so they can now apply again – it has to be less than £25,000). There is a wish list and other potential sources of money (including possible funding from SCDC), so this is being worked upon. The Village Hall would also look to the Parish Council for any donations</p> <p>Cllr Wragg asked if 'Warm Front' could be a source of money but Cllr Webb advised that this would not be the case as only applies to domestic properties.</p> <p>Cllr Roberts asked if Mrs Goodfellow had confidence that the fundraising could continue as such a great momentum. Mrs Goodfellow said she has challenged the committee, asking that question and she has every confidence in their continuing. It also helps that the fundraising team are a different group of people than that on the VH Management Team and the village should be very grateful to their continuing fundraising efforts.</p> <p>Cllr Roberts advised Mrs Goodfellow that the PC has submitted their precept request and there is some money built in for potential support for the Village Hall. The PC should be able to help on a smaller project, for example towards</p>	

	<p>the insulation. The PC would need a proper tendering process and is also aware that an amount of money could be used to attract further funding within a bid for something else if necessary.</p> <p>Cllr Bates said the VH will need to wait for the go-ahead from any grants etc before commencing a project to avoid any problems..</p> <p>Cllr Roberts thanked Mrs Goodfellow for coming along.</p> <p>Cllr Bates proposed Cllr Wragg as the representative from the PC on the VH committee. Cllr Roberts seconded. There were no further nominations and Cllr Wragg was duly elected. Cllr Wragg would be happy to be appointed until the next PC election in the first instance.</p>	
7.	<p><b>PLANNING COMMITTEE</b></p> <p><b>a) Minutes from 14<sup>th</sup> December 2010 and 11<sup>th</sup> January 2011</b></p> <p><b>MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE SCHOOL ROOM, URC, CHAPEL LANE, FOWLMERE ON 14<sup>TH</sup> DECEMBER 2010 AT 7:15PM</b></p> <p>PRESENT: Cllr D Roberts (Chair), Cllr A Eades, Cllr O Regan, Cllr N Webb, Cllr L Wragg and Mrs J Wright (Clerk)</p> <p>APOLOGIES: Cllr Bates, Cllr Peacock and Cllr Sunderland</p> <p>IN ATTENDANCE None</p> <p><b>Declarations of interest (if any)</b></p> <ol style="list-style-type: none"> <li>1. Before discussion, Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh.</li> <li>2. C/11/40/029 Application to undertake works situated within a Conservation Area <b>Glebe Cottage, Rectory Lane, Fowlmere</b> <b>Mrs Mercer</b>  This application is not very clear, therefore the Parish Council would refer to the opinion of the Planning Officers at SCDC for their recommendations.</li> <li>3. S/1655/10 – <b>For information only – Amended Plans</b> Construction of Outdoor Swimming Pool, with Paved Surround and 1m Brick Screen Wall <b>Fowlmere House, High Street, Fowlmere, Royston, SG8 7SU</b> <b>Dr George Follows</b>  The Council noted the amended plans</li> </ol>	

- 4. S/1781/10 – For information only – Permission Granted**  
 External Staircase  
**Ballacraine, Top Close, Fowlmere, Royston, Herts, SG8 7SP**  
**Mr Andrew Newby**

The Council noted the decision

- 5. S/2268/07/F – For information only - Permission Granted**  
 Change of Use of Existing Building to B1 Industrial Use and Installation of Klargester  
**Deans Farm, Shepreth Road, Fowlmere**  
**Mr T Deans**

The Council noted the decision.

**6. Other Matters and Updates**

Other Matters and Updates (*for information only*)

We have had a refusal notice regarding the Housing Application for Piper’s Close, London Road. Clerk to e-mail to all. This will formally go on the next Planning Agenda.

Guidance on Rural Affordable Housing and Developing an Exception Site (from SCDC). Clerk to circulate information via e-mail

Contact Circle Anglia to confirm if the application fee has been paid and if so, please can he chase the Planning Dept at SCDC as a matter of urgency

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**MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE DOROTHY PLUCK ROOM, ST MARYS CHURCH, FOWLMERE ON 11<sup>TH</sup> JANUARY 2011 AT 7:30PM**

PRESENT: Cllr D Roberts (Chair), Cllr M Bates, Cllr A Eades, Cllr O Regan, Cllr J Peacock, Cllr M Sunderland, Cllr L Wragg and Mrs J Wright (Clerk)

APOLOGIES: Cllr N Webb

**1. Declarations of interest (*if any*)**

Before discussion, Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh.

**2. S/2027/10 – For information only – Permission Granted**

Extensions

**Warren Lodge, Fowlmere Road, Fowlmere, Royston, Herts, SG8 6EZ**  
**Ms Heidi Shelton**

The Council noted the decision

**3. S/1655/10 – For information only – Permission Granted**

Construction of Outdoor Swimming Pool, with Paved Surround and 1m Brick Screen Wall

**Fowlmere House, High Street, Fowlmere, Royston, Herts, SG8 7SU**  
**Dr George Follows**

The Council noted the decision

Clerk

Clerk

	<p><b>4. S/1236/10/O – For information only - Permission Refused</b>  Nine Dwellings  <b>Land rear of Pipers Close, Off London Road, Fowlmere</b>  <b>Mr Tony Squires, Chartism Housing Society</b></p> <p>The Council noted the decision</p> <p><b>5. S/2116/10</b>  First Floor Extension, including raising of the ridge height  <b>Ion Science, The Way, Fowlmere, Royston, SG8 7UJ</b>  <b>Ion Science</b></p> <p>The Parish Council have no objections as this will not impinge on any neighbouring properties and the design is in keeping with the surrounding area. There are positive aspects such as the trouble taken to minimise the roofline and also to provide additional local employment</p> <p><b>6. Other Matters and Updates</b>  Other Matters and Updates (<i>for information only</i>)</p> <p>The Clerk reported about a telephone call from Michael Hendry at Bidwells about a client he is representing with an acre and a half piece of land off the Chrishall Road which he wishes to sell off as private self-build plots and he wanted to discuss this with the PC. The Parish Council feel the approach is wholly inappropriate because the site is outside of the village envelope and outside of SCDC current planning policy. The Clerk to draft a response to clear with the Councillors before sending.</p> <p>Regarding the Thriplow Triangle development, the PC have heard verbally that the planning fee has now been paid and the application submitted to SCDC. The Clerk to draft a short note updating the local residents and then once we know formally, to organise a leaflet drop for the whole village, with the date of the planning meeting.</p> <p>Clr Eades will look at the proposed 'Unsuitable for HGV's' signage for the entrance to Rectory Lane in a little more detail.</p> <p>The meeting closed at 8:15pm</p> <p style="text-align: center;">*****</p> <p>b) <b>AFFORDABLE HOUSING UPDATE IN FOWLMERE</b>  The planning application has been formally submitted to SCDC and all Councillors have delivered the leaflets to all residents in the village concerning the planning meeting on the 1<sup>st</sup> February 2011.</p> <p><b>The meeting was then opened to members of the public and press</b></p>	
8.	<p><b>BURIAL BOARD:</b>  The Clerk read out a letter of complaint from Mrs Iverna Moss concerning a memorial stone in the Cemetery. The Council agreed that it may not be to everyone's taste but we have to respect everyone's wishes and assess each application individually, trying to accommodate individual grief. It looks quite 'new' at present but it will weather. The PC were not forced to make a quick decision and were never under any pressure from the widow concerned. The Clerk to thank Mrs Moss for her letter and explain that the PC aim to be open-minded and unbiased, to allow individual families to have what they feel happy with, within reason.</p>	Clerk

	The PC agreed a date for the next Burial Board Meeting of 7:00pm on Tuesday 15 <sup>th</sup> March 2011.	
9.	<b>TREES, GRASS AND HEDGES:</b> Cllr Bates updated the PC on the Round Moat. He met with Natural England and English Heritage and went through the possibilities regarding finance. On the edge of the moat there is a small triangle of land which has had to be revised on the maps, once this has been sorted out, Cllr Bates will be sent revised application papers although he has been advised the PC are unlikely to receive any funding in the present financial year. The PC should be in with a fair chance of obtaining finance within the next financial year though. Cllr Roberts thanked Cllr Bates for his continuing efforts with this ongoing project.	
10.	<b>FINANCE AND GENERAL PURPOSES:</b> Following the earlier Finance Meeting, there was nothing additional for this meeting.	
11.	<b>CORRESPONDENCE:</b> The Clerk reported an e-mail from the residents at Perks Close, Chapel Lane, regarding building a second property in their garden, seeking advice from the PC as to design etc. The PC should not take part in any such discussions and Mrs Mackenzie should speak to the Planning Officers at SCDC, especially considering the house is listed and has a protected frontage. SCDC can also advise accurately on the policies connected with the dwelling of that age and type and also its curtilage, which has certain protections. Pre application discussions are legitimate but need to have SCDC representation. The Clerk to reply back to Mrs Mackenzie	Clerk
12.	<b>ACTION LIST UPDATE:</b> The action list was updated accordingly.	
13.	<b>OTHER MATTERS:</b>  The Clerk to speak to SCDC again about the mis-timed school signs  Cllr Bates requested shovels for the salt bins but it was suggested that they would be stolen so the PC would not progress their purchase.  It was noted that some salt bins need refilling so the Clerk to request that with CCC Highways.  Cllr Bates reported that he had had a complaint from a resident in Westfield Road that other Westfield Road residents are using the school car park on Top Close for parking overnight, which is on County Council land and someone has removed some overgrown tree branches that ought not to have been removed. He will mention this to Cllr Stone although it would appear that nothing need to be done regarding the parking as there have been no complaints from the school.  There will be a Planning Meeting at 7:30pm on Tuesday 1 <sup>st</sup> February 2011 in the School Room, URC, Chapel Lane.  The next PC Meeting will be moved to a revised date of Tuesday 8 <sup>th</sup> February 2011 at 7:30pm at the URC in Chapel Lane.  The meeting closed at 8:50pm	Clerk  Clerk  Cllr Bates