

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD
IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE
15TH DECEMBER 2015 AT 7.30 PM

PRESENT: Cllr L Wragg, (Chairman), Cllr T Bearpark, Cllr C Howe, Cllr D Roberts, Cllr M Vinton, Cllr S Wells and Mrs J Wright (Clerk)

IN ATTENDANCE: Mrs Woods, Mrs Fletcher, Mr Bottrill, Mr Neal, Cllr Peter Topping

| | | Actions |
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| 1. | APOLOGIES FOR ABSENCE: Cllr M Sunderland, Cllr S Crowther, Cllr J Houghton | |
| 2. | DECLARATION OF INTEREST IN AGENDA ITEMS: No items were declared. | |
| 3. | MINUTES OF THE PARISH COUNCIL MEETING OF 17TH NOVEMBER 2015: The minutes were agreed and signed as a true record following the meeting. | |
| 4. | <p>MATTERS ARISING:</p> <p>The presentation to the Local Highway Improvement panel will be on 22nd January at 1:30pm – Cllr Roberts should hopefully be able to attend with Cllr Howe (Whittlesford). Cllr Roberts has heard from Whaddon re Speed Watch – they can come with the equipment for a training session but they will not do the job for the PC, which was the idea, to avoid Fowlmere Cllrs monitoring Fowlmere residents. Cllr Roberts would find out how that has worked out in Whaddon.</p> <p>SCDC have responsibilities for residents in an emergency (ie house fire). Clerk to put the details of the contact telephone numbers on the web-site.</p> <p>It was agreed that count-down warning signs for the 30mph limit would be useful at the Cambridge Road end of Fowlmere given the bend. To put forward in the the next Local Highway Improvement bid (£400 per sign x 6?).</p> <p>The Christmas tree was purchased, with a £10 discount and free delivery from Philimores. Cllr Bearpark offered to take it down in the New Year.</p> | <p>Cllr Roberts</p> <p>Clerk</p> <p>Cllr Bearpark</p> |
| 5. | <p>COUNTY COUNCIL AFFAIRS:</p> <p>Cllr Topping attended the meeting but didn't circulate his report afterwards.</p> <p>Cllr Sunderland would like the following recorded in his absence: "If Peter Topping is at the meeting could you congratulate him on the white lines at the War Memorial junction and ask him when we can expect lines at other potential accident spots such as the junction of Cambridge Road and Thriplow road, also junction of Cambridge Road and Foxton Road - or are white lining issues simply accident driven." Cllr Topping took note.</p> <p>Cllr Topping advised how things to do with Highways should be reported going forward, especially with Mike Cooper retiring at the end of the month. Evan Laughlin is the replacement. Clerk to write an introductory e-mail to him.</p> <p>The Clerk reported that there has been no communication, negative or positive about the proposal to turn off streetlights from midnight to 4am (although this may be revised to 2:00am.)</p> <p>A) ASSETS OF COMMUNITY VALUE</p> <p>The Assets of Community Value paperwork is to be completed by the Clerk and Cllr Wragg, to happen in January</p> | <p>Clerk</p> <p>Clerk/</p> |

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| | <p>B) POST OFFICE PUBLIC CONSULTATION</p> <p>The consultation documentation has been sent to the PC. Clerk to send to say we are in full support and would be delighted to see its implementation.</p> | <p>Cllr Wragg</p> <p>Clerk</p> |
| 6. | <p>DISTRICT COUNCIL UPDATE</p> <p>A) ELECTORAL REVIEW OF SCDC</p> <p>Re Local Plan - Cllr Roberts updated on changes made at SCDC - 500 new houses, Bourn airfield and some concern it's 'not enough' to meet housing requirements. A submission should be made and comments brought to the January 2016 meeting.</p> | <p>Cllr Roberts / Cllr Wragg</p> |
| 7. | <p>SUSTAINABLE PARISH ENERGY PARTNERSHIP EVENT</p> <p>A reminder has been sent twice to SCDC re their promise to get back with suitable dates for lending the equipment, sent 30th Nov and 14th Dec. Cllr Roberts to chase when she is at SCDC's offices.</p> | <p>Cllr Roberts</p> |
| 8 | <p>WEB-SITE</p> <p>The Clerk has updated the web-site and needs photos from new Cllrs. The log in for the FPC Facebook page has also been retrieved and more use will be made of this.</p> | <p>Cllrs Houghton, Crowther, Vinton</p> |
| 9. | <p>VILLAGE HALL REFURBISHMENT PROPOSALS</p> <p>The Clerk read out the proposals following the last Village Hall meeting which were sent to the PC by Dorothy Woods. The PC supports the decision that has been made by the Village Hall Committee (not to support licenced premises being added) and would give consideration to help with the refurbishment of the present cloakrooms. It is important to keep the facilities updated. Would the PC support a new refreshment area? The PC do not support losing car parking spaces, although this may not be necessary for a small extension. Clerk to circulate the decision wording to Mrs Woods</p> | <p>Clerk</p> |
| 10. | <p>PLANNING COMMITTEE</p> <p>A) MINUTES FROM 13TH NOVEMBER 2015</p> <p>MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE DOROTHY PLUCK ROOM, ST MARY'S, FOWLMERE ON FRIDAY 13TH NOVEMBER 2015 AT 7:00PM</p> <p>PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Houghton, Cllr M Vinton, Cllr S Wells, Cllr L Wragg and Mrs J Wright (Clerk)</p> <p>APOLOGIES: Cllr S Crowther, Cllr C Howe, Cllr M Sunderland (who arrived mid-way), Cllr S Wells,</p> <p>IN ATTENDANCE: There was no one in attendance</p> <p>1. Declarations of interest (if any)</p> <p>Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.</p> <p>2. Signing of Vice-Chairman Paperwork</p> <p>The paperwork was duly signed</p> <p>3. Consultation paper from SCDC re Planning Process at SCDC</p> <p>Cllr Roberts explained the process both currently and as proposed. The majority of responses have been against SCDC proposals. Cllr Wragg has prepared a response. All were in agreement for the</p> | |

Clerk to send this to SCDC, Cllr Roberts will be attending the meeting at SCDC.

Clerk to add, in the body of the e-mail, that we would like notification that the officers have received this and that it will be part of the agenda for the e-mail, (to send with a 'read receipt').

4. S/2403/15/FL

Change of use of an agricultural building to a farm shop cafe

Deans Farm, Long Lane, Fowlmere, SG8 7TG

Mr T Deans

The Parish Council refuse this application because it is contrary to the Emerging Local Plan, in particular to E/16 Expansion of Existing Businesses in the Countryside. Especially as the approvals for part of the building that have already been given have not been implemented as we understand that Planning Officers have been into the building to view this for themselves. The Policy E/16 clearly states at (a) that the proposal has to have been in operation successfully for a minimum of 2 years before expansion approval could be given. At E/16 (b) states that there has to be a named use for the development and this has not been shown. And at (d) 'Unacceptable impact on the countryside' again this cannot be demonstrated because the business is not operating and at (f) we have not been shown the amount of traffic which would be generated. At Policy E/18 Farm Diversification at (2) applications must include a business plan and the Parish Council has seen no evidence of such a plan. Lastly, this application would impact on nearby domestic properties by the fact of its 7 day a week approval and the added footfall that is likely to ensue.

5. TPO 11/4

To carry out work subject to TPO or situated within a conservation area

Oakleigh House, Lynch Lane, Fowlmere, SG8 7SX

Mr Michael Wright

The Parish Council support this application as long as the Tree Office at SCDC is in agreement.

6. S/2066/15/VC - For information Only - Permission Granted

Variation of condition 3 of planning ref S/1548/06/F for four staff accommodation rooms to be used as bed and breakfast rooms as well as staff accommodation rooms

The Chequers Inn, High Street, Fowlmere, SG8 7SR

Heather Hopperton

The Parish Council noted the decision.

7. S/2207/15/VC - For Information Only - Amended Plans

Application to vary conditions 2, 4, 10 and 13 by replacement of drawing reference MMX91/Rev B with MMX91/Rev C and removal of conditions 3 (Materials), 8 (Traffic Management Plan) and 14 (Contamination) following submission of details and acceptability of details by the LPA

Ruboic, Flint Cross, Newmarket Road, Melbourn, Cambs, SG8 7PN

Barrington Park Farms

The Parish Council noted the amended plans

8. S/0961/15/FL - For information Only - Permission Granted

Side and rear extensions and roof extensions

Thistledown, Rectory Lane, Fowlmere, SG8 7TJ

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| | <p>Mr and Mrs Armstrong</p> <p>The Parish Council noted the decision and the Clerk to ask SCDC for an explanation as to why this was not referred to the Planning Committee as should be automatic because the PC asked for a refusal.</p> <p>9, S/2269/15/PD - For Information Only Prior notification of demolition of two dwelling houses 1 The Butts, Fowlmere, SG8 7SL Daniel Livings, Mill Farm Partnership</p> <p>The Parish Council noted the application.</p> <p>10. S/2269/15/PD - For Information Only - Application Withdrawn Prior notification of demolition of two dwelling houses 1 The Butts, Fowlmere, SG8 7SL Daniel Livings, Mill Farm Partnership</p> <p>The Parish Council noted the withdrawal.</p> <p>11. S/1365/15/FL - For Information Only - Application Withdrawn Replace existing picket fence 1m high with 2m featherboarded fence and gate Finch Cottage, 5 Aldous Court, Fowlmere, SG8 7WA Mr & Mrs John and Lesley Mawson</p> <p>The Parish Council noted the withdrawal.</p> <p>12. Other Matters and Updates</p> <p>The meeting closed at 8:00pm</p> <p style="text-align: center;">*****</p> <p>The minutes were agreed and signed.</p> <p>The meeting was opened for questions from members of the public and press</p> <p>Mr Neal felt that the village map had not been well received. He expressed several other opinions concerning the Clerk, her salary and Cllr Roberts – none of which necessitated a decision or further comment. Cllr Wragg closed the discussion as there was nothing to be gained from continuing.</p> <p>The meeting was then closed to members of the public and press</p> | |
| 11. | <p>BURIAL BOARD: A) TREE PLANTING The Clerk reported that Hardy's had planted the 23 trees in the new extension to the cemetery (5 English Oak, 5 Red Oak, 5 Field Maple, 5 Norway Maple, 2 Malus John Downie, 1 Conference Pear). Cllr Bearpark noted that the rubbish bin had been replaced.</p> | |
| 12. | <p>TREES, GRASS AND HEDGES: A) GRASS CUTTING TENDERING The process of tendering for grass cutting has started – the Clerk has accompanied Martin Hardy around the village to understand what exactly is cut, and when. She will approach other firms for quotations in the New Year.</p> | |

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| | The Clerk to send a thank you to Nico Shonken of a gift of wine, relating all the work he had done on the Parish Council web-site. | Clerk |
| 15. | ACTION LIST UPDATE: The action list was updated accordingly. | |
| 16. | OTHER MATTERS: The date of the next meeting is at 7:30pm on Tuesday 19 th January 2016 The meeting closed at 21:05 | |